# BAKER INDUSTRIES, INC.

DECEMBER 31, 2022 AND 2021 FINANCIAL STATEMENTS

# BAKER INDUSTRIES, INC. NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2022 AND 2021

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# DOYLE & MCDONNELL, P.C. • Certified Public Accountants • Business Consultants

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# **INDEPENDENT AUDITORS' REPORT**

Board of Directors Baker Industries, Inc. 184 Pennsylvania Ave. Malvern, PA 19355

We have audited the accompanying financial statements of Baker Industries, Inc., which comprise the statement of financial position as of December 31, 2022 and 2021 and the related comparative statements of operations and cash flows for the years then ended, and the related notes to the financial statements.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

# **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

# **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Baker Industries, Inc. as of December 31, 2022 and 2021, and the results of its operations and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

# Doyle & McDonnell, F.C.

Doyle & McDonnell, P.C. Certified Public Accountants Broomall, Pennsylvania

February 17, 2023

#### **ASSETS** 2022 2021 **CURRENT ASSETS** Cash \$ 633,248 769,847 2,029,546 Marketable Securities 1,946,317 58,827 Accounts Receivable. Net of Allowance 156,331 Prepaid Expenses 6,874 3,340 **Total Current Assets** 2,742,770 2,861,560 PROPERTY AND EQUIPMENT Land 152,900 152,900 2,212,864 2,211,896 **Building and Improvements** Equipment 365,124 349,424 Vehicles 123,021 113,221 **Total Property and Equipment** 2,853,909 2,827,441 Accumulated Depreciation (1,468,313)(1,481,631) **Total Property and Equipment - Net** 1,385,596 1,345,810 **OTHER ASSETS** Operating Lease Assets 614,867 512,859 **Deposits** 19,933 19,933 **Total Other Assets** 532,792 634,800 **TOTAL ASSETS** 4,763,166 4,740,162 LIABILITIES AND FUND BALANCE **CURRENT LIABILITIES** Accounts Payable and Accrued Expenses \$ 143,300 143,300 **Current Portion Operating Lease** 11,667 124,432 Loan Payable - PPP Loan 123,197 **Total Current Liabilities** 154,967 390,929 **OTHER LIABILITIES** Non-Current Operating Lease 603,200 388,427 **Total Other Liabilities** 603,200 388,427 **TOTAL LIABILITIES** 779,356 758,167 **FUND BALANCE** Fund Balance without Donor Restrictions 4.004.999 3,902,491 Fund Balance with Donor Restrictions 58,315 **Total Fund Balance** 4,004,999 3,960,806

The accompanying notes are an integral part of this statement.

**TOTAL LIABILITIES AND FUND BALANCE** 

\$

4,763,166

4,740,162

# BAKER INDUSTRIES, INC.

STATEMENT OF ACTIVITIES AND FUND BALANCE

DECEMBER 31, 2022 (with totals for the year ended December 31, 2021)

· · · · · ·		h out Donor		th Donor		0000		0001
SUPPORT AND REVENUE	R	estrictions	Re	strictions	2022			2021
Support								
Donations - Individuals	\$	114,038	\$	_	\$	114,038	\$	120,230
Donations - Foundations and Corporations	Ψ	915,581	Ψ		Ψ	915,581	Ψ	1,093,373
Fund-Raising		214,494		-		214,494		201,607
Total Support		1,244,113		-		1,244,113		1,415,210
Revenue								
Sales of Services		813,265		-		813,265		672,283
Rental		71,450		-		71,450		9,775
Interest and Dividends		59,779				59,779		36,682
Total Revenue		944,494				944,494		718,740
TOTAL SUPPORT AND REVENUE		2,188,607				2,188,607		2,133,950
ASSETS RELEASED FROM DONOR RESTRICTIONS		58,315		(58,315)				-
TOTAL		2,246,922		(58,315)		2,188,607		2,133,950
EXPENSES								
Program Services		1,722,340		-		1,722,340		1,801,929
Supporting Services		132,481		-		132,481		166,200
Fund-Raising		157,426				157,426		171,732
Total Expenses		2,012,247				2,012,247		2,139,861
OTHER INCOME (EXPENSE)								
Gain on Sale of Assets		-		-		-		200
Other Income		-		-		-		4,113
PPP Loan Forgiveness		123,197		-		123,197		118,400
Unrealized Gain on Securities		(255,364)				(255,364)		116,647
Total Other Income (Expense)		(132,167)				(132,167)		239,360
NET INCREASE IN FUND BALANCE		102,508		(58,315)		44,193		233,449
FUND BALANCE - BEGINNING OF YEAR		3,902,491		58,315		3,960,806		3,727,357
FUND BALANCE - END OF YEAR	\$	4,004,999	\$		\$	4,004,999	\$	3,960,806

		Program Services		pporting ervices		Fund Raising	(	otal 2022 Operating Expenses
Salaries - Management	\$	151,184	\$	87,686	\$	63,497	\$	302,367
Salaries - Program	Ψ	891,143	Ψ	-	Ψ	-	Ψ	891,143
Payroll Taxes		89,876		7,804		5,651		103,331
Participant/Administration Benefits		61,308		10,140		6,552		78,000
Participant Training		-		-		-		-
Participant Expense - Services		13,461		_		_		13,461
Job Services		597		_		_		597
Job Supplies and Shipping		25,680		_		_		25,680
Insurance		49,251		6,087		_		55,338
Fund-Raising Expenses		-		-		81,726		81,726
Auto Expense		18,859		-		- , -		18,859
Professional Fees		23,796		2,069		-		25,865
Office and Warehouse Supplies		32,453		1,423		_		33,876
Utilities		46,160		2,378		_		48,538
Telephone		5,263		651		_		5,914
Depreciation		106,724		_		_		106,724
Equipment Rental		18,455		-		-		18,455
Repairs and Maintenance		18,102		_		_		18,102
Trash Removal		15,632		_		-		15,632
Other Expenses		2,488		9,235		-		11,723
Consulting Expense		40,012		_		-		40,012
Computer Expense		21,777		2,233				24,010
Internet Expense		11,959		-		-		11,959
Bank Charges		607		-		-		607
Rent Expense		56,611		1,871		-		58,482
Sales Expense		12,611		-		-		12,611
Dues and Subscriptions		1,384		904		-		2,288
Bad Debts		6,947						6,947
Total Operating Expense	\$	1,722,340	\$	132,481	\$	157,426	\$	2,012,247

		Program Services		upporting Services		Fund Raising	(	otal 2021 Operating Expenses
Salaries - Management	\$	193,420	\$	115,000	\$	83,750	\$	392,170
Salaries - Program	Ψ	749,043	Ψ	-	Ψ	-	Ψ	749,043
Payroll Taxes		73,658		9,200		6,700		89,558
Participant/Administration Benefits		61,202		10,000		6,500		77,702
Participant Training		4,746		-		-		4,746
Participant Expense - Services		6,702		_		-		6,702
Job Services		100		_		-		100
Job Supplies and Shipping		33,394		_		-		33,394
OT Services		· -		-		-		-
Insurance		54,178		7,000		-		61,178
Fund-Raising Expenses		-		-		73,782		73,782
Auto Expense		14,756		-		-		14,756
Professional Fees		144,432		12,500		-		156,932
Office and Warehouse Supplies		22,968		1,000		-		23,968
Utilities		39,048		2,000		-		41,048
Telephone		3,975		500		-		4,475
Depreciation		113,025		-		-		113,025
Equipment Rental		19,284		-		-		19,284
Repairs and Maintenance		18,236		-		-		18,236
Trash Removal		13,208		-		-		13,208
Other Expenses		2,305		1,500		-		3,805
Consulting Expense		19,306		-		-		19,306
Computer Expense		13,604		1,500		1,000		16,104
Internet Expense		7,325		-		-		7,325
Bank Charges		474		-		-		474
Rent Expense		151,950		5,000		-		156,950
Sales Expense		5,625		-		-		5,625
Dues and Subscriptions		1,530		1,000		-		2,530
Bad Debts		34,435						34,435
<b>Total Operating Expense</b>	\$	1,801,929	\$	166,200	\$	171,732	\$	2,139,861

	2022	 2021	
CASH FLOWS FROM OPERATING ACTIVITIES			
Net Increase in Fund Balance Adjustments to Reconcile Changes to Net Cash Flows Provided by Operating Activities:	\$ 44,193	\$ 233,449	
Depreciation Allowance for Doubtful Accounts Unrealized (Gain) Loss on Marketable Securities	106,724 (13,506) 255,364	113,026 9,500 (116,647)	
(Increase) Decrease in:     Accounts Receivable     Prepaid Expenses Increase (Decrease) in:	(83,998) (3,534)	49,839 1,423	
Accounts Payable and Accrued Expenses Payroll and Sales Tax Liabilities Net Cash Flows Provided by Operating Activities	305,243	138,300 (25,000) 403,890	
CASH FLOWS FROM INVESTING ACTIVITIES  Acquisition of Property and Equipment (Increase) Decrease in Marketable Securities  Net Cash Flows Used in Investing Activities	(146,510) (172,135) (318,645)	(63,062) (471,488) (534,550)	
CASH FLOWS FROM FINANCING ACTIVITIES  Proceeds from Loan Payable - PPP Loan Forgiveness of Loan Payable - PPP Loan Net Cash Flows Provided by (Used in) Financing Activities	(123,197) (123,197)	123,197 (118,400) 4,797	
NET DECREASE IN CASH	(136,599)	(125,863)	
CASH - BEGINNING OF YEAR	769,847	895,710	
CASH - END OF YEAR	\$ 633,248	\$ 769,847	
SUPPLEMENTAL DISCLOSURES  Cash Paid During the Year for Interest	\$ <u>-</u>	\$ 	



#### 1. ORGANIZATION

# Organization

Baker Industries, Inc. (the Organization) is a nonprofit entity incorporated on May 8, 1989 under the laws of the Commonwealth of Pennsylvania for the purpose of organizing and operating work rehabilitation programs for hard to employ adults challenged by disability, substance use disorders, homelessness and parole or probation (referenced herein as "Participants"). The Organization primarily services customers with operations in Southeastern Pennsylvania and is managed by a full-time administrative staff.

# 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

# **Principles of Accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles. Revenues are recognized when earned, and expenses are recognized when the obligations are incurred

# **Change in Accounting Policies**

The Organization has adopted FASB ASU 2014-09, *Revenue from Contracts with Customers* (*Topic 606*). The new standard prescribes a single model for revenue recognition. The adoption of ASC 606 did not have a significant impact on the Organization's financial statements or disclosures for the year ended December 31, 2021 and no reclassification of prior year amounts are required.

# **Financial Statement Presentation**

The financial statements of the Organization have been prepared on the accrual basis in accordance with accounting principles generally accepted in the United States of America. The financial statements are presented in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958 dated August 2016, and the provisions of the American Institute of Certified Public Accountants (AICPA) "Audit and Accounting Guide for Not-for-Profit Organizations" (the "Guide"). (ASC) 958-205.

Under the provisions of the Guide, net assets and revenues, and gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Organization and changes therein are classified as follows:

<u>Net assets without donor restrictions:</u> Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. The Organization's board may designate assets without restrictions for specific operational purposes from time to time

<u>Net assets with donor restrictions</u>: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

# 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

### **Revenues and Expenses**

Revenues are reported as increases in unrestricted net assets unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in unrestricted net assets. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulation or by law. Expirations of temporary restrictions on net assets by fulfillment of the donor-stipulated purpose or by passage of time period are reported as reclassifications between the applicable classes of net assets.

# **Donated Services**

The Organization receives donated services from a variety of unpaid volunteers who assist the Organization in a number of capacities. The Organization received no services that were required to be reported under SFAS No. 116.

# **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of support and expense during the reporting period. Accordingly, actual results could differ from those estimates.

#### **Cash and Cash Equivalents**

Cash and cash equivalents include time deposits, certificates of deposit and marketable securities with original maturities of less than 90 days. The carrying value of cash and cash equivalents approximate fair value because of the short maturities of those financial instruments.

# **Accounts Receivable**

The Organization charges income with doubtful accounts when they are considered uncollectible. Accounts receivable are presented net of an allowance for doubtful accounts of \$8,228 and \$21,734 at December 31, 2022 and 2021, respectively.

# **Property and Equipment**

Capital additions are stated at cost. Donations of property and equipment are recorded as support at their estimated fair value. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. Maintenance, repairs and minor renewals are charged to operations as incurred. Depreciation is provided over the estimated useful lives of assets by the straight-line method. The estimated useful lives of the various classes of assets are:

# 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

	Range in Years
Building	39
Building Improvements	5 - 39
Equipment	5 - 7
Vehicles	5

# **Income Taxes**

The Organization is a not-for-profit organization exempt from federal income taxes under section 501(c)(3) of the Internal Revenue Code and files Form 990. The federal Exempt Organization Business Income Tax Returns for 2021, 2020 and 2019 remain subject to examination by the Internal Revenue Service.

# Recently Issued Accounting Pronouncements - Adopted

In February 2016, the FASB issued ASU No. 2016-02 "Leases". The amendment requires lessees to recognize on the balance sheet the assets and liabilities for the rights and obligations created by those leases with lease terms of more than 12 months. ASU 2016-02 will also require disclosures to clarify the amount, timing and uncertainty of cash flows arising from leases. The new standard is effective for fiscal years beginning after December 15, 2021 and early application is permitted. The Organization has implemented the amendment and recorded their operating leases in the year ended December 31, 2022. The Organization has elected to restate the December 31, 2021 statement of financial position to record the operating leases for comparative purposes.

# Reclassifications

The Organization has reclassified support revenue from Fund-Raising to Donations – Foundations and Corporations in the year ended December 31, 2021 to conform with the current year presentation. The reclassifications did not have a material effect on the presentation of the financial statements.

# **Subsequent Events**

The Organization evaluated subsequent events for recognition or disclosure through February 17, 2023, the date the financial statements were issued.

# 3. MARKETABLE SECURITIES

Investments in marketable securities with readily determinable fair values and all investments in debt securities are valued at the fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets. Marketable Securities consisted of the following at December 31:

	 2022		2021
Vanguard Stock Market Funds	\$ 811,470	9	798,537
Vanguard Bond Funds	 1,134,847		1,231,009
Total Marketable Securities	\$ 1,946,317	\$	2,029,546

# 4. LOANS PAYABLE - PPP LOAN

The Organization received \$123,197 and \$118,400 Paycheck Protection Program (PPP) loans from the SBA during the years ended December 31, 2021 and 2020. The loans convert to a grant when the Organization has used the funds for certain expenses. The SBA has forgiven \$123,197 and \$118,400 during the year ended December 31, 2022 and 2021, respectively.

# 5. 457(b) PLAN

The Organization has adopted a salary reduction contribution and employer contribution retirement plan. The plan adopted by the employer is Baker Industries 457 Plan. This plan provides management and select members of the senior staff who complete three months of consecutive service eligibility into the plan. The Organization has the discretion of matching a percentage of each participants salary reduction contribution. Contributions made into the plan for the years ended December 31, 2022 and 2021 were \$23,691 and \$23,529, respectively.

#### 6. FAIR VALUE OF FINANCIAL INSTRUMENTS

Financial assets and liabilities are categorized based upon the following characteristics or inputs to the valuation techniques:

Level 1 – Quoted prices are available in the active markets for identical assets or liabilities as of the reported date.

Level 2 – Pricing inputs are other than quoted prices in active markets for identical assets, which are either directly or indirectly observable as of the reported date. The nature of these assets and liabilities include items for which quoted prices are available but traded less frequently, and items that are fair valued using other financial instruments, the parameters of which can be directly observed.

Level 3 – Valuations derived from valuation techniques in which one or more significant inputs or significant value drivers are unobservable.

This hierarchy requires the use of observable market data when available.

The Organization measures its investments at fair value on a recurring basis. These items were measured with the following inputs at December 31, 2022 and 2021.

# 6. FAIR VALUE OF FINANCIAL INSTRUMENTS (continued)

	December 31, 2021								
	Level 1	Lev	rel 2	Level 3		Fair Value			
Mutual Funds - Bonds	\$ 1,231,009	\$	-	\$	-	\$ 1,231,009			
Mutual Funds - Stocks	798,537					798,537			
Total	\$ 2,029,546	\$		\$		\$ 2,029,546			
	December 31, 2022								
	Level 1	Lev	rel 2	Lev	el 3	Fair Value			
Mutual Funds - Bonds	\$ 1,134,847	\$	-	\$	-	\$ 1,134,847			
Mutual Funds - Stocks	811,470					811,470			
Total	\$ 1,946,317	\$		\$	-	\$ 1,946,317			

# 7. AVAILABILITY OF FINANCIAL ASSETS

The Organization maintains its cash in various short-term investments to meet the cash needs for general expenditures. The Organization maintains marketable securities in which various long term and short-term investments are held. The Organization considers the marketable securities available for use within one year of the statement of financial position date to meet cash needs for general expenditures if necessary.

The Organizations' financial assets available within one year of the balance sheet date for general expenditure are as follows:

Cash and cash equivalents	\$ 633,248
Marketable Securities	1,946,317
Accounts Receivable	156,331_
Financial assets available for general	
expenditures within one year	\$ 2,735,896

# 8. LEASE COMMITMENTS

The Organization leases various equipment and its Philadelphia location. Minimum lease payments over the next 5 years for the year ended December 31 is as follows:

2023	\$ 11,667
2024	144,400
2025	148,400
2026	152,800
2027	 157,600
Total	\$ 614,867

# 9. **CONTINGENCIES - IRS**

The Organization has received notices from the IRS regarding potential penalties for failure to comply with the provisions of the Affordable Care Act (ACA) for the year 2016. The Organization has appealed the notices and has requested that an IRS Revenue Officer be assigned to the case.

The Organization has engaged legal counsel for the matter and counsel has preliminarily advised that it is likely the IRS will find the Organization liable for certain penalties in 2016, and may review the Organization for non-compliance for the years 2017 to 2020.

The IRS initially proposed a penalty of approximately \$134,000 for the 2016 calendar year, which amount increases periodically due to the imposition of additional interest and penalties. The Organization reasonably believes that this initial proposed penalty amount will be reduced through discussion and negotiation with the IRS, and the final assessed penalty will be an insignificant amount of the Organization's assets and revenue. The Organization has accrued a \$143,300 liability during the year ended December 31, 2021.

# 10. CONCENTRATION OF CREDIT RISK

The Organization creates a credit risk by having on deposit with one financial institution funds in excess of federally insured limits (up to \$250,000). At December 31, 2022, the Organization had \$202,220 on deposit in excess of federally insured limits.